

Protect Your Workplace from Sexual Harassment

A workshop for executives and business owners

Every day there are more allegations of sexual harassment in the news. People are voicing complaints about behavior that in the past was tolerated even though it was inappropriate, offensive and, in many cases, illegal. While most of the stories that make the headlines are about celebrities and large companies, all business owners and executives need to make sure they are taking action to protect their employees, their company and themselves from similar behaviors.

2-hour workshop | \$95 per person |

YOU WILL LEARN:

- Understand what is and what is not harassment, discrimination and workplace bullying
- How to write policies and procedures that protect your company from legal liability
- Learn how to address inappropriate behavior in the workplace
- Learn how to document performance issues to protect yourself from false allegations



THE CHALLENGES WE WILL ADDRESS:

- Misreading opportunities
- Disorganized pipelines
- Wasted time and missed opportunities
- Discouragement and guess-work

COURSE OUTLINE

- ✓ Sexual harassment in the news
- ✓ The difference between discrimination, harassment and bullying
- ✓ Legal definitions
- ✓ The documents to ensure you have in place
- ✓ The policies to adopt
- ✓ The role of Human Resources
- ✓ Training your employees
- ✓ Being the example

PRESENTER



Carrie Miller, SPHR, worked in Human Resources in a variety of organizations for 26 years before becoming a consultant and trainer who helps people work together. She assists companies

with the hiring process, policies and procedures, managing performance and productivity, and workplace investigations. Carrie is the HR Advisor for Next Level Solutions, LLC.

TO REGISTER

To see dates available and register on-line: [click here](#)

Email: info@teamrealworld.com

Call: 225-772-4357

Available with state funds from SBET & IWTP. Ask for details